

North Bend City Housing Authorities  
Special Board Meeting

M I N U T E S

September 30, 2014  
North Bend City Housing Authorities Main Office  
Conference Call

Attendance:

North Bend Board Members: Helen Sutthill, DVM, Vice-Chair; Kevin Owens, Commissioner and Bruce Martin, Commissioner

Absent: Patty Cook, Chair and Ron Cleveland, Commissioner

Staff: Cheryl Slagle, Deputy Executive Director and Denise Russell, Assistant to Executive Director

Others Present: None

1. Call to Order: The meeting was called to order at 12:40 p.m.
2. Establishment of a Quorum: A quorum for North Bend City Housing Authority was established.
3. Resolution No. 732: Approval of Annual Plan: Deputy Executive Director, Cheryl Slagle, explained to the Board that the North Bend City Housing Authority is small and is only required to complete a Five Year Plan instead of updating the plan every year. This plan informs HUD of our budget needs for anticipated items that the Housing Authority would like to complete in the next five years.

The major anticipated improvements are roof replacement, changing the single pane aluminum framed outside windows (in the hallways) with more energy efficient ones, replacement of the old hot water heaters and more efficient heating sources for Hamilton Court. The original wood fencing at Airport Heights is starting to deteriorate. The existing fencing would be replaced with four foot high chain link fencing with privacy slats installed. In addition, one of the maintenance vehicles will have to be replaced within the next two years. These projects are preliminary and can be amended as needed.

Commissioner Martin (Commissioner Owens 2<sup>nd</sup>) made a motion to accept the Annual Plan as presented. The motion passed unanimously.

4. Adjournment: Upon a motion by Commissioner, Kevin Owens (Commissioner, Bruce Martin 2<sup>nd</sup>) the North Bend City Housing Authority meeting was adjourned at 12:45 p.m.

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Helen Sutthill, DVM, Vice-Chair  
North Bend City Housing Authority

ATTEST:

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Cheryl Slagle, Deputy Executive Director