

North Bend City Housing Authorities
Regular Board Meeting

M I N U T E S

February 25, 2014
North Bend City Housing Authorities Main Office
1700 Monroe St.
North Bend OR 97459

Attendance:

North Bend Board Members: Kevin Owens, Chair; Patty Cook, Vice Chair; Ron Cleveland, Commissioner; Helen Sutthill, DVM, Commissioner and Bruce Martin, Commissioner Absent: None.

Staff: Ned Beman, Executive Director; Cheryl Slagle, Deputy Executive Director; Karen Dubisar, Accountant and Denise Russell, Assistant to Executive Director

Others Present: Terence O'Connor

1. Call to Order: The meeting was called to order by Kevin Owens, Chair at 12:30 p.m.
2. Establishment of a Quorum: A quorum for North Bend City Housing Authority was established.
3. Oath of Office: Bruce Martin, took his Oath of Office as Commissioner of the North Bend City Housing Authority as directed by the appointment to the Board from The City of North Bend.
4. Residents and Citizens to be Heard: None
5. Approval of Minutes: Upon a motion by Vice-Chair, Patty Cook; (Commissioner, Ron Cleveland 2nd) to accept the minutes from January 28, 2014, of the North Bend City Housing Authority's Regular Meetings were approved as corrected. The motion carried unanimously.
6. Secretary's Report: Executive Director, Ned Beman, reported to the Board that the Housing Authority is working on providing wireless internet at Hamilton Court. The demographics are changing to a younger group and they are using kindles, etc. that have prompted the request for wireless access.

In addition, the Housing Authority is getting pricing on a third automatically opening electric door. The door will be installed soon.

The intern that was hired through the Community College is working with Airport Heights and Hamilton Court to facilitate Resident Councils. At Airport Heights, it is difficult to get participation and involvement within the community.

A G.E.D. class is being considered at Airport Heights. For the participants that complete the course they will be allowed to keep the tablet that they used to do the course work. Hopefully, it will get involvement from the community. The Housing Authority will be working with Southwestern Oregon Community College. The Airport Heights Special Children's Program is still going forward slowly.

- A. **Financial Report:** HUD has not provided information on what the funding level will be for the 2014 Fiscal Year. In theory, it should be a little bit better than last years. Airport Heights is running an income; however, because of the depreciation that was realized it shows a loss on the statements. In light of HUD giving us less and less money, it is a good thing to show the losses. It has to start showing somewhere.

There are still Reserves, but the Housing Authority has been spending them down. The Capital Funds are in good shape.

- B. **Operations Report:** Hamilton Court and Airport Heights are doing well. Airport Heights has two vacancies and one at Hamilton Court. Hamilton Court is starting to have more and more vacancies due to the change in generations. There are a couple more that may be leaving soon.

- C. **Maintenance Report:**

- D. **Contracts and Projects:** None

- E. **Staff/Training:** None

7. **Informational Items:** None

8. **Executive Session:** None

9. **Adjournment:** Upon a motion by Commissioner, Helen Sutthill, DVM; (Vice Chair, Patty Cook 2nd), the North Bend City Housing Authority meeting was adjourned at 12:37 p.m.

Kevin Owens, Chair
North Bend City Housing Authority

ATTEST:

Ned Beman, Executive Director